

## Membership Application Form



**Indian Broadcasting Foundation**  
**B-304, 3<sup>rd</sup> Floor, Ansal Plaza,**  
**Khelgaon Marg,**  
**New Delhi – 110 049**

Dear Sir,

We wish to be the member of the Indian Broadcasting Foundation in the category of  
..... (Broadcasters/Others)

Please find enclosed the details about our organization:

1. Name of the Organization:
2. Correspondence Address: \_\_\_\_\_  
City: \_\_\_\_\_ Pin \_\_\_\_\_  
Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website \_\_\_\_\_
3. Ownership Pattern (Individual/firm/Company):  
(Please submit copy of Partnership Deed/  
Memorandum and Articles of Association)  
  
Brief profile of the Company along with details of each promoter and their professional background, details of Board of Directors etc. (to be on the letter head duly signed)
4. Type of Activities (including channels & their genres) :
5. Whether you have been granted permission for the Uplinking/Downlinking by the Ministry of Information & Broadcasting as per their Uplinking/Downlinking guidelines. If yes, please provide a copy of the permission.
6. Has the permission ever been suspended/ revoked by Government of India? If so, the reasons thereof.
7. Launch date of the Channel:

8. Organizational Details (Headcounts)

Managerial	<input type="text"/>
Content Production	<input type="text"/>
Editorial	<input type="text"/>
Technical	<input type="text"/>
Administrative	<input type="text"/>
Total	<input type="text"/>

9. Name of Chief Executive/Managing Director/Proprietor:

10. Name of the proposed representative on the Foundation, if elected as a member:

Name: \_\_\_\_\_ Designation \_\_\_\_\_

Telephone No.: (O) \_\_\_\_\_ (Mobile No.) \_\_\_\_\_

Telephone No.: (Res) \_\_\_\_\_ E-mail: \_\_\_\_\_

11. This application should be proposed & seconded by two existing Board members of the Foundation below :-

I \_\_\_\_\_  
(name\*/designation/company/address) propose the name of M/s  
\_\_\_\_\_ (name of the applicant  
company/address) as a member of the Foundation.

\_\_\_\_\_  
(Signature with stamp)

I \_\_\_\_\_  
(name\*/designation/company/address) second the above proposal.

\_\_\_\_\_  
(Signature with stamp)

\* Should be the representative of his/her company on Board of the Foundation.

12. Advertising Revenue and Balance Sheet of the last two financial years certified by the Auditors. (To be enclosed)
13. Any other information, which you would like to give.
14. Undertaking

We hereby undertake that:

1. We shall abide by the Memorandum & Articles of IBF and any other Rules, Regulations or bye-laws of IBF or any directive of the Board from time to time.
2. We shall abide by Code of Ethics and Self Regulation Guidelines, as may be laid down by the Board from time to time.
3. We undertake to pay the entrance and the annual subscription fees and any other fees as may be levied by the Board from time to time.
4. We shall intimate to IBF, of any change, in the name of the Company or its Channels or its nature of business or its Constitution or its Board of Directors or its ownership details etc. within seven days of such change.
5. We shall not nominate any person as the authorized representative for membership of the IBF who has been convicted of any offence involving moral turpitude or against whom any criminal case is pending.
6. We shall not publish or permit to be published in any newspaper or circular or otherwise, any misrepresentation relating to the IBF to mislead the members and/or the public.
7. We shall not disclose, directly or indirectly, any information prohibited under the Articles or any Rules, Regulations or Bye-laws of the IBF or by an order of the Board.

Yours faithfully,

Signature

Name:

Date:

Designation:

Address:

## **Checklist of documents to be attached with the Application Form**

If an applicant meets the eligibility criteria, it may apply for membership by sending the following documents to IBF Secretariat:

1. Application form should be filled in completely. The form should be signed on all pages along with company stamp on each page of the application and common seal of the company on the last page.
2. Memorandum & Articles of Association of the company or Partnership Deed duly certified by the Company Secretary/ Director.
3. Shareholding pattern of the Company, promoters & Directors as on the date of application in original, duly certified by Chartered Accountant.
4. Details of each of the Promoters with their professional background as on date. These details should be typed on the letter head of the Company & submitted in original duly signed by the Director with the rubber stamp of the Company.
5. Details of Board of Directors with their professional background on the letter head of the Company & submitted in original duly signed by the Director with the rubber stamp of the Company.
6. Brief profile of the Company, type of activities, number of genre wise channels along with their launch dates on its letter head duly signed by the Director with rubber stamp of the company.
7. Photocopy of the complete Audited Annual Accounts along with advertising revenue for the last two financial years duly certified by the Chartered Accountants
8. Certified copy of the permission obtained from the Government of India for uplinking/ Downlinking, including any amendments thereto.
9. Certified true copy of the Board resolution authorizing the person to represent the Company in IBF. This should be submitted on the letter head of the company in original duly signed by either the Company Secretary or Director of the Company.
10. An Affidavit signed by the Chairman or Managing Director of the Company that none of the Promoters or Directors or the Person being nominated as the authorized representative for membership of IBF, has been convicted of any offence involving moral turpitude and no criminal case is pending against any of them.

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